



The College of Arts & Sciences considers student collaboration and creative endeavors to be a vital part of a student's education. Therefore, the college has established the Student Competition/Performance Award to make possible student participation in events such as the Model UN, Ethics Bowl, Collegiate Leadership Competition, and performances. Faculty advisors/sponsors with student groups demonstrating dedication to competitions and/or performances may apply for these awards. Awards are available up to \$1500 and there must be some support provided by the Department.

Guidelines

Applications

- Applications should be completely filled out by the faculty advisor/sponsor.
- Applications must be endorsed by the department chair.
- Evidence of acceptance to the competition/performance should be provided if possible.
- Applications must be submitted prior to travel.

Other Requirements

- Student must be a current NKU student both at the time of the competition/performance and at the time of funding disbursement. So if a student graduates in May and travels after graduation date they will not be eligible for this funding.

Award Funds

- Funds may only be applied to competition/performance related expenses including airfare, mileage, lodging, parking, and registration fees.
- For groups requesting funds, the students and faculty agree to follow all University rules and regulations related to student travel. Funds allowable by University regulations will only be reimbursed after completion of trip with proper documentation. Students may want to familiarize themselves with student travel regulations established by the Comptroller's Office at <https://inside.nku.edu/comptroller/travel/student.html>.
- Award funds are discretionary and based on availability of funds.

Reporting

- The faculty advisor/sponsor is required to report on the competition/performance (pictures are strongly encouraged), prior to September 1 of the following year. Please provide a summary of what students learned and what they gained from this experience. Reports can be submitted to Dr. Danielle McDonald, Associate Dean at mcdonaldd1@nku.edu.

Applications are accepted on a rolling basis approximately one month prior to travel. Please complete the following application, obtain the department chair signatures, and attach required documentation. Applications can be emailed to Dr. Danielle McDonald, Associate Dean at mcdonaldd1@nku.edu. If you have questions please contact Dr. McDonald at mcdonaldd1@nku.edu or (859)572-5831.

Complete the form describing the competition/performance in which the students will participate. Send the form to Dr. Danielle McDonald mcdonaldd1@nku.edu by the deadline. Decisions regarding funding will be made as soon as possible by the review committee and college.

Faculty Advisor/Sponsor: _____ Department: _____

E-mail address: _____ Telephone: _____

Have you received funds to support student participation in a competition/performance in the past?

Yes No If yes, Date Received _____ Amount \$ _____

Source of funding: _____

Title of Competition/Performance: _____

Location (if appropriate): _____

Date(s): _____

Estimated Cost: _____ Amount Requested from the college: _____

If requesting funds from another sponsor, please list here: _____ Amount: \$ _____

Please provide a brief description of the competition and/or performance:

Students participating (if applicable):

Preparation plan:

Please provide an itemized account of costs associated with your research project (Include all expenses and their funding sources even if the total exceeds \$1500):

Faculty Advisor/Sponsor: _____ Date: _____

By signing, the faculty advisor/sponsor indicates the importance of this student competition/performance to enhancing the students' academic experience.

Department Chair: _____ Date: _____

By signing, the department chair indicates the importance of this student competition/performance to enhancing the students' academic experience.